

Trust Board paper N

To:	Trust Board		
From:	CHIEF EXECUTIVE		
Date:	24 April 2014		
CQC regulation:	N/A		
Title:	MONTHLY UPDATE REPORT – APRIL 2014		
Author/Responsible Director: Director of Corporate and Legal Affairs			
Purpose of the Report: To brief the Board on key issues and identify important changes or issues in the external environment.			
The Report is provided to the Committee for:			
Decision		<input type="checkbox"/>	
Discussion		<input checked="" type="checkbox"/>	
Assurance		<input checked="" type="checkbox"/>	
Endorsement		<input type="checkbox"/>	
Summary / Key Points: The report identifies a number of key Trust issues and important changes or issues in the external environment.			
Recommendations: The Board is asked to consider the report, and the impact on the Strategic Direction and Board Assurance Framework (if any) and decide if updates to either are required.			
Previously considered at another corporate UHL Committee? No			
Strategic Risk Register: No		Performance KPIs year to date: N/A	
Resource Implications (e.g. Financial, HR): N/A			
Assurance Implications: N/A			
Patient and Public Involvement (PPI) Implications: N/A			
Stakeholder Engagement Implications: N/A			
Equality Impact: N/A			
Information exempt from Disclosure: None			
Requirement for further review? The Chief Executive will report monthly to each public Board meeting.			

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

REPORT TO: TRUST BOARD

DATE: 24 APRIL 2014

REPORT BY: CHIEF EXECUTIVE

SUBJECT: MONTHLY UPDATE REPORT – APRIL 2014

1. In line with good practice (as set out in the Department of Health Assurance Framework for Aspirant Foundation Trusts : Board Governance Memorandum), the Chief Executive is to submit a written report to each Board meeting detailing key Trust issues and identifying important changes or issues in the external environment.
2. For this meeting, the key issues which the Chief Executive has identified and upon which he will report further, orally, at the Board meeting are as follows:-
 - (a) the Trust's financial position as at month 12 2013/14;
 - (b) emergency care performance;
 - (c) the development of an LLR 5 year Health and Social Care Strategy.
3. The Trust Board is also recommended to appoint the Director of Corporate and Legal Affairs as the Trust's Senior Information Risk Owner (SIRO).
4. The NHS SIRO should be a member of the Trust Board, or of an equivalent level within NHS organisations without Boards, who has allocated lead responsibility to ensure organisational information risk is properly identified, managed and that appropriate assurance mechanisms exist. Responsibilities of the SIRO may be in addition to other job responsibilities and to avoid confusion should be identified clearly within the role-holder's job description. The SIRO's responsibilities can be summarised as:
 - Leading and fostering a culture that values, protects and uses information for the success of the organisation and benefit of its customers
 - Owning the organisation's overall information risk policy and risk assessment processes and ensuring they are implemented consistently by Information Asset Owners
 - Advising the Chief Executive or relevant accounting officer on the information risk aspects of his/her statement on internal controls

- Owning the organisation's information incident management framework.
5. The Trust Board is asked to consider the Chief Executive's report, confirm the appointment of the Director of Corporate and Legal Affairs as SIRO and, again, in line with good practice, consider the impact on the Trust's Strategic Direction and decide whether or not updates to the Trust's Board Assurance Framework are required.

John Adler
Chief Executive

11th April 2014